



<http://www.xinda-group.com>

China Ningbo Xinda Group Co., Ltd.

Application Form For **Agent Distributor**

I. Basic Information of Applicant

Name of Applicant: _____

Company status: (please tick the relevant boxes, and more than one boxes may be ticked)

Manufacturer Trade Company Import & Export Corp. Importer

Distributor Retailer Agent Buying Office Wholesaler

Others (please indicate): _____

Country: _____

Address Line: _____

Postcode: _____

Tel: _____

Fax: _____

E-mail: _____

Website: _____

Key Contact: _____

II. Organization for Application Company

Personnel	Staff Number	Chief Name	Chief Educational Background	Resume
CEO / legal representative				
Executive / Top management				
Sales Force				
After-sales Service Staff				
Technical personnel				
Production people				
Quality control personnel				
R&D Personnel				

III. Operation Description of Applicant

Business scope: _____

Major products for sales: _____

Brief introduction of completed key projects:

Operation mode of the Applicant in Year 2004 (please tick the relevant boxes, and more than one boxes may be ticked)

Regional retail, please list the main regions or cities where the users are at present:

Regional redistribution, please list the main regions or cities where the users are at present:

Regional wholesale, please list the main regions or cities where the users are at present:

Others (please specify): _____

Classification of major clients of the Applicant:

Governmental engineering or projects Sales ratio: _____

Retail clients Sales ratio: _____

Industrial clients Sales ratio: _____

End clients Sales ratio: _____

Other clients (please specify) _____

Turnover for the previous year (in USD): _____

Planned turnover for this year (in USD): _____

Countries or regions where business activities are conducted currently: _____

IV. Financial information of the Applicant

Date of registration: _____

Registered capital: _____

Existing current funds: _____

Annual average sales costs: _____

V. Application Items

The applicant must have a careful plan, strict execution measures and a strong desire to become a global trade partner of China Ningbo Xinda Group (only one option can be chosen).

Agent

Exclusive Agent

Authorized Distributor

Exclusive Distributor

Countries or regions in which the applicant is interested:

Products in which the applicant is interested:

Cooperation period expected by the Applicant:

Signature of the Applicant's legal representative:

Date of application:

Seals of the Applicant:

I If the Applicant has any additional information about its operation capability or other aspects, please include an additional page.

I

Notes:

I. Basic conditions of the Applicant:

1. The Applicant should have permanent office or business locations for production, inspection and exhibition of the products as well as customer reception;
2. Annual average turnover should exceed 5 million US dollars;
3. The Applicant should have legal rights for importing products;
4. The Applicant should have no bad operation performance over last five years and enjoy good market reputation;
5. The Applicant should have professional salesmen or teams and be capable of providing timely and excellent after-sales services.

II. Procedures

1. As shown in Application Form, fill in appropriate blanks in English in details. After signature and seals of the Applicant's legal representative, please attach the following certificates with the Form: Applicant's cooperation plans written in English, valid copies of business license, legal representative's ID card, import permit as well as qualification certificates issued by governmental authorities for production, sales, installation, commissioning, maintenance and modernization (one copy per item), and deliver them to the following address by express:

Mailing address:

Dongwu Town, Yinzhou District, Ningbo City, Zhejiang Province, China

ATTN: Mr. Wei SUN

Senior Manager

Overseas Sources Center

China Ningbo Xinda Group Co., Ltd.

Postcode: 315113

Contact fax: +86 574 88489056

2. We will, within two weeks after receiving above-mentioned documents and by e-mail, inform the Applicant of whether to accept and approve the application or not.

2. If this application is accepted, we will, within seven days after date of approval and

by fax, send the draft agreement to the Applicant for reference.

3. After negotiating with each other, both parties will sign a formal agreement within half a year under normal conditions. Before signing the agreement, we will determine the date of signature formally or postpone the date of signing the agreement by evaluating the capability of the Applicant in different effective methods, e.g. evaluating its quality of sample order.